Credit Posting Guidelines for Outbound Reciprocal Exchange Students

1. If student’s enrollment in **3090 credit hours exceeds** the number of total credit hours listed on the Host University transcript:
   - Past the 6 week deadline, no refunds will be given to the student for the extra 3090 credit hours, and a grade of ‘W’ will be assigned to the course that was listed on the ‘Final Schedule of Record’ (FSOR) but did not appear on the official transcript from the Host University (because student did not withdraw by the deadline date).

2. If there is an extra course on the Host University transcript that is not on the final schedule of record, and student was enrolled in **less 3090 credit hours**:
   - The extra course (whether previously evaluated or not) WILL be posted on the OSU transcript.
   - Student WILL be charged for the additional credit hours.

3. If student’s credit hours on the Host University transcript **match the 3090 enrollment**, but one course on the transcript was not listed on the FSOR:
   - The course WILL be posted on the OSU transcript whether or not previously evaluated. If not previously evaluated, it will be evaluated upon receipt of the Host University transcript by Study Abroad Advisor.

**IN GENERAL:**

- All courses listed on the host university transcript will be posted on the OSU transcript with a pass/no pass.