Congratulations on taking the first step toward studying abroad! Please read the instructions below to better understand the application and selection procedure.

Your Application should include
- Application form
- Official transcript of all work completed since high school
- Reference forms (2)
- Personal essay
- Study Site Request (one for each site requested)
- Language Proficiency Evaluation (necessary when classes are taught in language other than English)
- $250 non-refundable application fee charged to Bursar's account

You must submit your application in person. Call (405) 744-8569 for an appointment or just stop by the Study Abroad Office, 060-G Student Union.

Application deadlines
February 1 is the final date for priority consideration, for both fall and spring semesters. Applications received after this date will be considered after priority placements have been made. February 15 is the deadline to have your interviews completed. Notification of placement will be made by mid-March.

Application form
If your time is limited, you may want to schedule an appointment to submit your application form in person. Otherwise, please bring the application form to the Study Abroad Office.

Transcripts
Provide an official transcript of all academic work completed after high school.

Reference forms:
Please submit two references from professors or advisors who know you well. Complete the first section of each Reference Form, indicating your reference. Your reference should complete the rest of the form and may return it directly to the Study Abroad Office or allow you to pick up and hand-deliver the reference in an envelope sealed and signed by the referee.

Personal Essay
Submit a clear, thoughtfully expressed essay of 500 words or fewer on the topic "Study Abroad for a Change." Please type or print clearly and put your name on each sheet. If you plan to study in a language other than English, you must submit your essay in that language as well.

Study Site Request
Complete a Study Site Request for each institution at which you would like to study, listing as completely as possible the courses you would like to take for review on a first-come-first-served basis.

Language Evaluation
If you plan to study in a language other than English, please ask a language instructor who teaches that language to complete the Language Evaluation Form and return it to the Study Abroad Office.

Faculty Interview
When you submit your completed application, an interview will be arranged with a faculty member who has lived or worked in the region where you wish to study. The faculty member will discuss your study abroad plans with you and you will be expected to ask questions related to your study site. This interview must be completed by February 1, and the results will be considered in the selection process.

Placement Acceptance
If you are chosen for the OSU exchange program, you will be asked to confirm that you accept your placement. We will recommend you as a candidate for reciprocal exchange to your selected university, and you will be required to attend a mandatory orientation session.

Host Application
If your host university accepts you as a candidate for reciprocal exchange, you will be asked to complete your host university’s application. Final acceptance rests with your host university.
SELECTION CRITERIA FOR RECIPROCAL EXCHANGE APPLICATIONS

Reciprocal exchange program applications are scored on a point system. Each part of your application has an assigned possible point value.

References

- Each of the two required references is evaluated on a five-point scale. These scores combine for ten possible total points. 0-10 points

Essay

- The essay is read by several people who evaluate it on the basis of creativity, motivation, and structure (including grammar). 0-10 points

Level of Study

- Your academic classification during your time abroad is a straight translation. Freshmen receive one point; sophomores, two points; juniors, three points; seniors, four points. 1-4 points

GPA

- Your GPA is also scored directly. Because you must have at least a 2.8 GPA to apply for reciprocal exchange, points range from 2.8 to 4.0. 2.8-4.0 points

Interview

- After you have submitted an application, you are given the information necessary to schedule an interview with a faculty or staff member who has studied, lived, or worked in your selected country.
- The interviewer assigns a score between one and three points, based on how prepared to study and live abroad you appear to be. 0-3 points

Bonus Points

- You may participate in any or all of the activities below to earn up to a maximum of five bonus points. 0-5 points

  Orientation Class (16 hours, 5 bonus points)
  - The study abroad orientation course, A&S 2000, is highly recommended because of its valuable preparation for study abroad.
  - The course is a graded academic credit and appears on your transcript.

  Volunteer in the Study Abroad Office (3 hours, 1 bonus point)
  - Posting fliers
  - Reception desk
  - General office work

  Complete the Study Abroad workbook (6 hours, 2 bonus points)
  - Pick up the workbook in the Study Abroad office.

  Interview an international student (3 hours, 1 bonus point)
  - Pick up an interview form in the study abroad office.

  Attend an international event (3 hours, 1 bonus point)
  - Document your attendance and describe in writing your impressions and reactions.

Referrals

- Earn one point for each referral who applies for any study abroad program. (1 person, 1 bonus point)

*Other suggestions will also be considered (hours and points vary)