ENGLISH LANGUAGE EVALUATION FORM

This report is required for reciprocal exchange applicants planning to pursue coursework at Oklahoma State University.

To be completed by the Applicant:

Name ______________________________________
Home Institution ______________________________________
Native Language ______________________________________

1. What coursework have you pursued in English? (Include courses in progress and list name of course, brief description and grade received.)

_____________________________________________________________________________
_____________________________________________________________________________
_____________________________________________________________________________
_____________________________________________________________________________

2. What other experience have you had in English?

___ spoken at home    ___ read journals/newspapers    ___ TV/radio    ___ Other ____________

To be completed by a Professional English Language Instructor:

To the Instructor: The above named individual has applied to study at Oklahoma State University through a reciprocal exchange program. As participants are enrolled directly into OSU classes, they should be able to follow university lectures in English, participate in seminar discussions, take notes, and understand written material in their field. Your evaluation of the applicant's English language proficiency is vital in ensuring a successful exchange experience. It is important, therefore, that your comments be detailed and frank. Thank you for your assistance.

1. Please indicate your opinion of the applicant's language ability in each of the following categories:

LISTENING ABILITY
☐ None
☐ Limited to slow, uncomplicated sentences.
☐ Understands simple conversation.
☐ Understands conversation on simple academic topics.
☐ Understands sophisticated discussion of academic topics.

SPEAKING ABILITY
☐ None
☐ Able to complete structurally simple, short phrases.
☐ Uses basic grammatical structure, speaks with limited vocabulary.
☐ Uses structural patterns, but not with consistent accuracy; adequate to participate in conversational topics.
☐ Has control over structural patterns; can handle a wide range of conversational situations.

READING ABILITY
☐ None
☐ Limited to simple vocabulary and sentence structure.
☐ Understands conventional topics and non-technical subjects.
☐ Understands materials that contain idioms and specialized terminology.
☐ Understands sophisticated materials, including those in proposed field of study.

WRITING ABILITY
☐ None
☐ Writes simple sentences on conventional topics, with some errors in spelling and structure.
☐ Writes on academic topics with few errors in structure and spelling.
☐ Writes with idiomatic ease of expression and feeling for the style of the language.

2. What is your opinion of the applicant’s ability to pursue university-level coursework in English?
☐ Should have no difficulty.
☐ Should be able to manage adequately after a short period of adjustment abroad.
☐ Will require additional training before beginning the exchange.
☐ Will require considerable training before necessary competence can be attained.

3. How was the evaluation determined?
☐ Based on knowledge of applicant’s coursework in English at this institution.
☐ Written examination. Name of test and date administered: __________________________
☐ Oral examination. Date administered: __________________________

4. Please add any additional comments relating to this applicant’s linguistic ability.
_____________________________________________________________________________
_____________________________________________________________________________
_____________________________________________________________________________
_____________________________________________________________________________

5. Please mark as appropriate:
☐ I unconditionally approve the applicant for study abroad in English.
☐ I approve the applicant for study abroad in English with the following conditions:
_____________________________________________________________________________
_____________________________________________________________________________

☐ I do not recommend the applicant study abroad in English.

Instructor’s Signature ___________________________ Date ___________________________
Name (Please type or print clearly) ___________________________ Position or Title

Office Address and Telephone

Thank you for your time and cooperation. Please return the evaluation to:

Study Abroad Office
Oklahoma State University
060-G Student Union
Stillwater, OK 74078-8087

Telephone: 1 (405) 744-8569
Fax: 1 (405) 744-5667

For Office Use Only

Study Abroad Office Recommendation

Signature ___________________________ Title ___________________________ Date ___________________________